

SAFETY INSURANCE SEASONAL/SECONDARY SUBMISSION INTERNAL WORKSHEET

TYPE OF HOME	CRITERIA	YES	NO
SEASONAL	1. DO WE WRITE THE PRIMARY HOME?		*
	2. DO WE WRITE THE AUTO?		*
	3. IS PROPERTY CLAIM FREE FOR THE 5 YEARS?		*
	4. IS HOME OWNER OCCUPIED?		*
	5. IS HOME RENTED TO OTHERS MORE THAN 4 WEEKS A YEAR?		*
	6. IS HOME CONSTRUCTION YEAR 1945 OR NEWER?		*
	7. IS DEDUCTIBLE AT LEAST \$500?		*
	8. IS HOME UNOCCUPIED FOR ALL OR PART OF TIME FROM 11/1 TO 4/1?		
	9. IF UNOCCUPIED:		
	9a. HAS PLUMBING BEEN "WINTERIZED" AND SHUT OFF		*
	9b. IF HEATED BY FORCED HOT WATER, IS HEATING SYSTEM OFF?		*
	9c. IS THERE A WINTER MAINTENANCE CONTRACT IN PLACE		*
	9d. DOES A LOCAL CARETAKER INSPECT HOME AT LEAST TWICE A WEEK?		*

*** YOU DO NOT HAVE BINDING AUTHORITY TO WRITE THIS RISK**

A SEASONAL HOME IS CONTINUOUSLY UNOCCUPIED FOR THREE OR MORE CONSECUTIVE MONTHS.

SECONDARY	1. DO WE WRITE THE PRIMARY HOME?		*
	2. DO WE WRITE THE AUTO?		*
	3. IS PROPERTY CLAIM FREE FOR THE 5 YEARS?		*
	4. IS HOME OWNER OCCUPIED?		*
	5. IS HOME RENTED TO OTHERS MORE THAN 4 WEEKS A YEAR?		*
	6. IS HOME CONSTRUCTION YEAR 1945 OR NEWER?		*
	7. IS DEDUCTIBLE AT LEAST \$500?		*
	8. IS THERE A WINTER MAINTENANCE CONTRACT IN PLACE?		*
	9. IS THE HEAT KEPT AT A MINIMUM OF 60 DEGREES?		*
	10. IS THERE A HEAT MONITORING SYSTEM, WITH A BATTERY BACK UP INSTALLED? (PROVIDE PROOF OF INSTALLATION FOR DISCOUNT)		*

*** YOU DO NOT HAVE BINDING AUTHORITY TO WRITE THIS RISK**

A SECONDARY HOME IS A DWELLING THAT IS NOT LEFT UNOCCUPIED FOR MORE THAN 30 DAYS

ALL REFERRALS MUST HAVE A COMPLETED APP, PHOTO, MSB ESTIMATE ALONG WITH THIS COMPLETED FORM

SUBMISSION NAME: _____
AGENT: _____
PRIMARY HOME # _____
AUTO # _____
NOTES: _____